

November 23, 2015      7:00 p.m.      Town Hall Annex, Second Floor Conference Room

**Agenda for the Meeting of the Community Preservation Committee**

1. **Review minutes**
2. **Community Preservation Budget – No state match this year**

In fiscal 2016, we will have approximately 1.38 million dollars, say 1.3 million dollars of collected local taxes. It depends on the third quarter exemptions claimed.

So, that means that we set aside:

\$130,000 for Affordable Housing or Reserve  
\$130,000 for Historic Preservation or Reserve  
\$130,000 for Open Space and Recreation or Reserve

\$ 65,000 for Administrative Work, or not.

\$845,000 for other projects or reserve

This is just for this year and we can discuss these figures at Spring Town Meeting, and decide to spend it this year or not.

VOTE: Shall we go ahead and spend money this year or not?

Who wants to be on the Financial Subcommittee? Eve, can you please find out about getting us reports from the Comptroller please?

3. **Community Preservation Plan – It would be a good idea to have a draft of the Plan for this Town Meeting**

Who wants to be on the Plan Subcommittee? Preferably three people, one for each use? Use Belmont as a model?

4. **Community Preservation Projects Applications – Coalition recommends two step process, with the first step being an eligibility step, and the second step the full application.**

Who wants to be on the Applications Committee?

And to try to get a draft of the first step ready by the end of December? Belmont and Waltham both have two steps but Waltham's has an easier first step. This application will need to be explained at the Public Meeting in January?

If the first step is due on January 15<sup>th</sup>, then the Committee would have two weeks to read the projects, and have the second step due at the end of February, with a March reading and

recommendations for Town Meeting. This schedule is not optimal because we would have to shop the recommendations to the Board of Selectmen, the Finance and Capital Planning Committees and our own committees very quickly.

Clarissa suggests a “token” list of actual projects this year and the rest of the money going into the reserve account. Robbins Farm from Parks and Recreation Commission, one from Historic Preservation, possibly an update of the study of our historic Burying Grounds by Ivan Myger, and one for affordable housing could be the first projects.

What do you all think?

#### **5. Public Meeting in January**

Who wants to be on our Communications Committee to set this up?

The people will talk to the Press about the CPA and its process? We also talked about putting together an insert for the third tax bill at the Staff Training session. Any interest?

What dates suit? How do we get the word out? The Town’s notices, the Schools notices, the Arlington List.

#### **6. Town Meeting Process**

We need to file generic warrant articles in January, and ask the boards to hear our requests very late in the process. Handouts on sample warrant articles to tailor our articles after. We will need to include Doug Heim and the Moderator into this process. We will also most likely need to put together our own report since we will most likely be too late for the other reports.

Lexington has an excellent report to Town Meeting.

#### **7. Liaisons**

The four people named by the Selectmen need to take one Committee to be the liaison to:

Board of Selectmen

Town Moderator

Finance Committee

Capital Planning Committee

#### **8. Meeting Schedule**

We scheduled the following meetings but several of them conflict with the Arlington Redevelopment Board Meetings. Mike, please let us know which ones we have to change.

December 7<sup>th</sup>

January 11<sup>th</sup>

January 25

February 8<sup>th</sup>

February 22nd

**9. Other business**